

How our Bursaries work

How many Bursaries are offered?

In the first year of our scheme we are offering five bursary awards in year groups 3-6

Who decides?

The panel set up to approve Bursaries includes:

Head teacher

Chair of Trustees

Our accountants, Lucrafts.

How do I apply?

If after having visited the school you would like to apply, then please register your interest with the school office, we can then answer some of your questions and alert the Bursary Panel of your forthcoming application. You will need to fill in an application form, available to download from the website, or alternatively from the school office.

We appreciate that the form is fairly extensive in terms of the financial information we require and hope you will understand that some form of means testing is appropriate to establish a fair and consistent basis for our awards.

Your information will then be reviewed by our accountants - for which there is a £50 administration fee. Finally you will have the opportunity to meet the Panel and discuss your application in greater depth with them.

We would like to assure you that all information surrounding an application will be dealt with in the strictest confidence.

When can I apply?

Families wishing to apply for a bursary commencing in September 2009, are asked to return a completed application form by May 31st. However if you feel unable to do this, then please contact the office and we will do our best to accommodate your application.

Following this first deadline for applications, families are free to apply at any time and, if successful, their bursary will begin the term following on from their application.

Can I apply for more than one child?

Yes. If you are awarded a bursary for more than one child, it will be in addition to our existing scale of discounts for siblings. (See Fees Page for more information)

How much could I get?

At present the maximum discount we envisage offering, will be a reduction in fees of 50%.The panel however reserve the right to exceed this in exceptional cases.

How long will a decision take?

Following receipt of your application and meeting the panel, we will endeavour to give you a decision within two weeks.

How long will bursaries last?

If your financial situation remains the same, you can expect the bursary awarded to you, to continue at the same level throughout your child's time at the school.

However, all awards are subject to an annual review, for which you will need to submit an annual declaration of your financial circumstances, supplying all relevant supporting evidence by the due date.

What happens if my circumstances change between reviews?

If you are awarded a bursary, the schools Terms and Conditions will be attached to the offer for you to sign. It is vital that you inform us if your circumstances change for the better, so we are able to consider other families in need of help. Equally, if your circumstances become more difficult, let us know, so that we can consider additional support.

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